**SHAPE: Bikeability Charges 2019 / 2020 to non-affiliated North East Derbyshire and Chesterfield Schools**

The following Bikeability and cycling packages are available for schools in North East Derbyshire and Chesterfield. There is a core package, a core package extension and 2 optional extras. The minimum commitment from a school is the **core package**. **Please note this is only available until March 2020.**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Activity** | **Number of pupils** | **Cost** |
| **Core package** | Level 1 Bikeability | 16 pupils | **£900** |
| Level 2 Bikeability | 12 pupils |
| Additional Level 2 or Level 3 places. Schools can use these additional places for extra Level 2 trainees or take up the offer of Bikeability Level 3 training for up to 12 places. | 12 pupils |

**Core package extension**If you require **more than the places** above for Bikeability Level 1, 2 or 3, please indicate how many ‘**add-ons’** you would like (each ‘add-on’ consists of an **additional** 6 places):

Example 1: I want 18 pupils to do the level 1 training. Therefore I need 1 x add-on at a cost of £60. My total cost for Bikeability level 1 will be: Core package (£900) + 1 add-on (£60) = total cost £960.

Example 2: I want 24 pupils to do the level 2 training. Therefore I need 2 x add-ons at a cost of £210 per add on. My total cost for Bikeability level 2 will be: Core package (£900) + 2 add-ons (£420) = total cost £1320

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| --- | --- | --- | --- |
|  | **‘Add-ons’ required** | **Cost per ‘Add-on’** | **Total cost of ‘Add-on’** |
|  | *e.g. 2 (therefore up to 12 additional places)* | *2x£60 (e.g. Level 1)* | *£120 (e.g. Level 1)* |
| Level 1 Bikeability  (£10 per pupil) |  | £60 (for 6 pupils) |  |
| Level 2 Bikeability  (£35 per pupil) |  | £210 (for 6 pupils) |  |
| Level 3 Bikeability  (£35 per pupil) |  | £210 (for 6 pupils) |  |
|  |  | **Total Additional Cost** |  |

**Optional Extras**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Activity** | **Number of pupils** | **Subsidised Cost** | **Total subsidised cost** |
| Options | Balance Bike | Up to 36 pupils  (3 groups) | £300  (for 2 sessions) |  |
| Bikeability Fix | Up to 12 pupils | £200 |  |
|  |  |  | **Total Additional Subsidised Cost** |  |

Further information:

* In order to plan delivery across the academic and financial years, the deadline for committing to Bikeability until **March 2020** is **Friday 25 October 2019.** Please send replies to Sarah Campbell: [s.campbell@brookfield.derbyshire.sch.uk](mailto:s.campbell@brookfield.derbyshire.sch.uk)
* Following receipt of your reply slip, Alastair Meikle from Wheely Fun Wheels (our accredited provider) will be in contact with the identified school contact to confirm arrangements and timescales for delivery.
* Invoices will be sent from Chesterfield School Sport Partnership (Brookfield Community School) prior to delivery to ensure prompt payment of instructors.
* Bookings can only be made for the core package plus extensions and optional extras. Schools will need to book the correct numbers of trainees with Wheely Fun Wheels to ensure the correct amount of training time can be scheduled. It might be possible to increase numbers nearer to the training date but not decrease numbers. Schools will be invoiced at the beginning of the training term for the number of trainees booked. If additional places are added later these will be invoiced separately as well as bike hire (see below). Wheely Fun Wheels, on behalf of Chesterfield School Sport Partnership, will supply a parents letter and consent form for your school to use.
* Bikes are available to hire. The fleet of bikes we use are owned by Chesterfield School Sport Partnership who charge £15.00 per bike. Requests for bikes must be made a minimum of a two weeks before delivery.
* A risk assessment will be emailed to the school one week prior to the training taking place.
* Bikeability is the **National Standard** for cycling training in the UK developed and promoted by the Department for Transport (DfT). Bikeability training can only be delivered by schemes registered with DfT and by instructors who have completed the national standards training course. All schemes are regularly quality assured by DfT inspectors. Wheely Fun Wheels Bikeability scheme reference number is 704196A.
* Balance bike training is for children in reception class, smaller schools may wish to include year 1 children too.
* Bikeability Level 1 training is for year 3 or 4.
* Bikeability Level 2 training is for year 5 or 6.
* Bikeability Level 3 training is for year 6.

**Reply Slip – Bikeability 2019/2020**

|  |  |
| --- | --- |
| **School Name** |  |
| **Head Teacher Name** |  |
| **Staff Contact Name (Lead for Bikeability)** |  |
| **Staff Contact Job Title (Lead for Bikeability)** |  |
| **Staff Contact Email Address (Lead for Bikeability)** |  |
| **School Contact Number** |  |

Our school would like to commit to the following cycling and Bikeability delivery until March 2020.

We understand that:

* Invoices will be due at the start of each delivery term
* Risk assessments will be completed and sent to our school one week prior to delivery

**Costs**

|  |  |
| --- | --- |
| Core package | **£900** |
| Core package ‘add-on’ extension |  |
| Additional Options |  |
| **TOTAL** |  |

Please return reply slip to [s.campbell@brookfield.derbyshire.sch.uk](mailto:s.campbell@brookfield.derbyshire.sch.uk) by **Friday 25 October 2019.**